

## FIREWORKS MONITOR INSTRUCTIONS

1. All monitors must be trained by the Orem Fire Prevention Bureau prior to the fireworks display. A list of trained monitors must be submitted to the Utah Risk Management Association.
2. A display area has been established and is bounded by metal fencing and signs spaced around the perimeter. No one is allowed in the display area from the time the fireworks arrive on site until after the shoot is over and the area has been thoroughly canvassed for duds except: the pyrotechnicians hired to set up and shoot the display, the Orem City Director of Public Safety, The Orem City Fire Marshall and his authorized representatives, and the Fireworks Monitors. Only when the all clear is given by the Fire Marshall or his authorized representative, will the monitors be released.

Your duty as a Monitor shall be the enforcement of crowd control around the display area. Unauthorized persons shall not be allowed to enter the discharge site until the site has been inspected after the display by the Pyrotechnic Operator. There will be a break in the fence on the far Southwest corner that police vehicles will be allowed to enter to access the sally port with prisoners, since this corner is actually outside of the required radius from the mortars. Police vehicles will not be allowed to enter the display area during the shoot afterwards until the all clear is given.

3. You will be assigned one of the monitoring positions indicated on the site plan. You should be able to see and communicate with the next line monitor.
4. Monitors must stay in position before, during, and after the fireworks display to prevent entry into the restricted area.
5. Monitors should have adequate means of communication to the supervisor and/or Emergency Services. Please be aware that the display area is a radio restricted area. **Radios, pagers and cell phones** must be kept a minimum of 40 feet from the mortar set up area. This will allow you to work in your perimeter assigned area, but not to be near the mortar set up area. All transmitting and receiving equipment must stay at 800 Mhz or higher. Lower frequencies create greater potential to set off the squibbed fireworks. Please remember to turn your equipment off if you go to the restroom or to dinner. Forgetting to do so could cause serious injury or death to the pyrotechnicians and others.
6. Monitors are to be properly dressed in some type of authoritative attire, (ie, Fluorescent vests, arm bands, uniforms, etc.) and equipped with flashlights. Hard hats, safety glasses and turnout coats should be worn during the fireworks display until the all clear is given. **If you have to approach the restrooms, walk around the perimeter by the fence until you can approach the restrooms in a direct path as far as**

**possible from the mortar setup area.** All protective equipment must be worn when entering the display area from the fence.

7. Direct people to other observation fields outside the display site.
8. Only vehicles authorized by the Fire Marshall or his assigned representatives are allowed inside the fence, and will be parked outside the display area distances in a corner of the parking lot. The meal preparation area will be in the protected area behind the candy shack or by the sally port.
9. If an unexploded firework (dud) lands in your area, do not approach it. Keep your protective clothing on. Turn your back to the dud and notify the Fire Marshall by radio of the situation. One of the pyrotechnic operators will handle the dud.
10. Wives, children, friends, etc., are not allowed to accompany Monitors at their post behind the barriers inside the display site unless they have attended a training session, are at least 18 years of age, have on the proper protective attire, have their names on the list submitted to URMMA and are functioning as a Monitor.
11. Feel free to bring a lounge chair, a good book, etc. You will probably be at your post for some time. Water is good to bring to keep hydrated.
12. Thank you for your willingness to help provide for the safety of the public. Your service is greatly appreciated.